

**DISTRICT HEALTH & FAMILY WELFARE SOCIETY, JIND**  
**Invites application for the following posts**

District Health & Family Welfare Society, Jind invites application from the eligible candidates for filling up of the following posts(open category) in the district Jind ( Haryana) under NPCDCS &NPHCE programme purely on contract basis initially up to 31.03.2018 or till the sanction of posts lasts whichever is earlier, with details as mentioned below:-

Sr. No	Name of post	No. of post	Place of Posting	Max Age	Honorarium (Per month) consolidated	Essential Qualification	Desirable Qualification	Date, Time and Place of Interview/  Written test/Computer Test
1	Finance cum logistics consultant	1	NCD Cell CS Office Jind	40 years	30,000/- PM	Inter CA/Inter ICWA/M.Com or MBA (Finance / material Management) with knowledge of computer .	At least 3 years experience in accounting including analysis financial reporting, budgeting financial software and reporting system. Experience of working in health care financing/national health accounts.	21/07/2017 10:00 AM Civil Surgeon Office ,Jind
2	Doctor (General Physician)	1	NCD Clinic CH Jind	40 years	50,000/- PM	• MBBS or equivalent degree from institution recognized by Medical Council of India		21/07/2017 10:00 AM Civil Surgeon Office ,Jind
3	Consultant medicine	1	CH Jind	50 year	50,000/- PM	* MD Medicine or equivalent degree from institution recognized by Medical Council Of India * At least 2 years experience of working as specialist in a Hospital		21/07/2017 10:00AM Civil Surgeon Office ,Jind

**Important Instructions:**

- 1.No TA/DA will be paid for coming for interview/written Test.
2. Full particulars along with contact No. email id, postal address with PIN CODE, two Passport size photos & self attested copies of educational qualification, age proof, residence proof, Experience Certificate, Registration Certificate etc. should be attached with the application.
3. Civil Surgeon Office has the right to reject any application which is incomplete or having false/misleading information.
4. Original documents in support of age proof, residence proof, academic qualifications, work experience, registration etc. shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area and proof of residence will be required.
5. Number of posts can be increased or decreased by the competent authority.
6. For reservation of Posts Haryana Government policy will be followed.
7. All the posts are institution wise hence non-transferable. The selected candidate will remain posted at the place of appointment.
8. Any additional work/placement under NPCDCS/ NPHCE can be assigned by appointing authority.
9. In case of unsatisfactory performance and conduct the services shall be terminated.
10. Application should reach at NCD Cell, Civil Surgeon Office Jind, **by 18 July 2017, 04:00 P.M.** No application will be entertained after 18 July 2017.
11. For application form and other details please visit the District Jind Administration website [www.jind.nic.in](http://www.jind.nic.in)
12. **Basic computer knowledge is compulsory and shortlisted candidates will have to take computer Test.**
13. **Candidates are advised to regularly check the updates on above mentioned web site.**

# APPLICATION FORM

Receipt No. ....
Date.....

(For Office use only)

## IMPORTANT INSTRUCTIONS

1. Please read instructions given in advertisement carefully before filling in each column.
2. Use only Black / Blue ball pen to write or tick the box.
3. Please tick 'Yes' as  and 'Not' as
4. Print this application form on A4 Paper on both sides.

Paste your Latest self attested Photograph

1. **Name of Post**  **Place of Post**

2. **Name of the Candidate (in Capital letters)**

3. **Father's Name (in Capital letters)**

4. **Husband's Name (wherever applicable) (in Capital letters)**

5. **Date of Birth:**

<b>Date</b>	<b>Month</b>	<b>Year</b>
<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>

6. **Sex:**                      **Male**                       **Female**

**Name and complete address:- (in Capital letters)**

**Name:**

**Address:**

**Pin Code**

7. **Phone/Mobile No.**                       **E-mail ID**

**8. Educational Qualifications:-**

Educational Qualification	Year of Passing	Marks Obtained	Total Marks	% age	Subject	Name of Board/ University
Matric						
10+2/intermediate/vocational						
Graduation						
Post Graduation						
Any other course/Diploma						

9. **Registration No. & Date of Registration:-** ..... **Valid upto** .....  
 (Wherever applicable)

**10. Experience:**

Sr. No.	Name & address of Institution/organization	Govt./Semi Govt./Pvt.	From (Date)	To (Date)	Designation	Pay/ Salary/Honorarium per month	Total Period of Experience
1							
2							
3							
4							

**11. Details of Documents Attached:- ( Self Attested Copy)**

- |         |         |
|---------|---------|
| 1 ..... | 2 ..... |
| 3 ..... | 4 ..... |
| 5 ..... | 6 ..... |
| 7 ..... | 8 ..... |

Total No. of documents attached .....

**12. Declaration:-** I ..... S/o,D/o,W/o..... hereby declare as

under:-

- All the statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being found before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the department.
- I have carefully read the provisions/instructions in the advertisement and I, hereby undertake to abide by them. I, fulfill all the conditions of eligibility regarding age limit, education qualification etc. prescribed in the advertisement and other relevant rules and instructions.
- I have never been convicted by any court of law.

**SIGNATURE OF THE CANDIDATE**

(unsigned application will be rejected)

DATE: \_\_\_\_\_

Place:.....

## **Application Receipt cum Roll No. Slip**

(to be brought by the candidate at the time of written examination/interview)

Receipt No.(to be filled by office) ..... Date:- .....

Received Application for the post of \_\_\_\_\_  
at \_\_\_\_\_

1. Name of candidate \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Husband's Name \_\_\_\_\_

Paste latest  
self attested  
passport size  
photograph

Candidate's Signature